

**STATE OF ILLINOIS  
FOURTH JUDICIAL CIRCUIT**

**SIXTH AMENDED ADMINISTRATIVE ORDER NO. 2020-4**

Out of an abundance of caution and in response to the recent outbreak of COVID-19, the Fourth Judicial Circuit is amending its procedures in an attempt to reduce the possibility of spreading the disease.

The following procedures will be in effect until at least June 30, 2020:

The following cases will be continued to a different date to be determined by the court:

- All Pay or Appears and compliance hearings;
- All Evictions will cease until the expiration of this Order.

The following cases will be held as usual:

- All Traffic cases, including DUIs
- All In-Custody cases, including bond settings;
- All Criminal Felony cases with time constraints;
- All Juvenile Detention, Shelter Care and Permanency hearings;
- All hearings involving Emergency and Plenary Orders of Protection;
- All Family law cases, including support cases;
- All Small Claims as allowed by Supreme Court Rules;
- All Probate and Chancery cases;
- Marriages, with a total number of 4 persons allowed at the ceremony;
- All the above hearings may be handled using remote video conferencing, if possible, and in compliance with Administrative Order 2020-11 which was enacted on April 27, 2020. All in-custody hearings **shall** be conducted by remote video conferencing. Felony guilty pleas may be done in person at a time that social distancing can be guaranteed, but it is recommended that they be conducted by video conferencing which allows the Defendant to participate and be present in the courtroom by way of video conferencing.

When the Courthouses open, in-person attendance is permitted, but the number of people permitted in the courtroom will be limited and social distancing will be implemented;

Only participants in a particular case shall be allowed, except for minors who will be allowed to be accompanied by a parent or guardian, and marriages;

All criminal cases involving defendants with attorneys shall be held at 10:00 a.m. and the Court will waive the personal appearance of a defendant if his/her attorney is present and no plea is being taken in the hearing;

The Clerk will be imposing a cap on the number of cases to be set on a particular date to control size of future calls;

Problem Solving Courts: Staffing shall continue by video conferencing during this period. Court appearances shall be in the discretion of the presiding Judge;

Family Division: It is recommended and suggested that hearings that may be conducted by remote hearing continue. In the discretion of the Judge, if an in-person hearing is to be conducted, the number of participants will be taken into consideration. If the hearing would require more than the courtroom could accommodate with social distancing, the matter will be re-set. Courtesy copies of pleadings, financial affidavits and other documents should be electronically provided to the responsible Judge and in accordance with the local rules.

The Probation Departments, State's Attorney offices and Public Defender offices will continue to meet the needs of their clients. In-person contacts will be reduced as determined by the Department Heads and the Resident Circuit Judge of each county in the Fourth Judicial Circuit.

The Resident Circuit Judges of each county in the Fourth Circuit are afforded discretion to handle issues not covered by this Order as he or she deems appropriate.

The Fourth Circuit will continue to provide a court reporter for any hearings that will occur per this Order.

**An Order of the Illinois Supreme Court was entered on March 20, 2020, allowing the Chief Judge of each circuit to continue all trials, including in-custody trials, for the next 60 days and until further order of the Illinois Supreme Court without the continuance being attributable to the State or the Defendant for purposes of Section 103-5 of the Code of Criminal Procedure of 1963 (725 ILCS 5/103-5);**

**A subsequent Order of the Illinois Supreme Court was entered on April 3, 2020, allowing the Chief Judge of each circuit to continue all trials, including in-custody trials, until further order of the Illinois Supreme Court;**

**Therefore: all criminal jury trials in the Fourth Judicial Circuit are continued until June 15, 2020 or until further Order of the Illinois Supreme Court and the Fourth Judicial Circuit without this delay being attributed to the State or the Defendant.**

**Additionally, all civil jury trials currently scheduled in 2020 shall be vacated and are to be re-set to a date after January 1, 2021. The civil jury trial weeks shall be used as criminal jury trial weeks.**

The Circuit Clerk will provide notice to all litigants of the dates their cases will be continued to.

No Persons shall be allowed access to the courthouses in the Fourth Judicial Circuit if:

- a.) You have flu-like symptoms including fever, cough or shortness of breath;
- b.) Been diagnosed with COVID 19 (or someone close to you has):
- c.) Been directed to quarantine, isolate or self-monitor at home by any medical provider;
- d.) Traveled within the last 21 days, to any country designated by the CDC as a high-risk location for COVID-19: or

- e.) Had close contact with anyone who has traveled to any of these high-risk locations.
- f.) Masks are recommended to be worn in the courtrooms by litigants and when social distancing can not be maintained.

Entered: May 26, 2020

  
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Kimberly G. Koester, Chief Judge  
Fourth Judicial Circuit